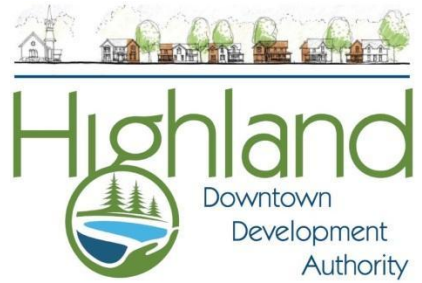




4th Annual Highland Farmers' Market



Brought to you by:
Highland Downtown Development Authority
(New Location-Corner of Milford Rd & Ruggles)

Saturdays 9:00 A.M. – 1:00 P.M.

June 18, 2022 – October 8, 2022 (17 market days)

highlandfarmmarket@gmail.com

Contact Cassie Blascyk 248-563-6533 with questions

2022 Highland Farmers' Market Application Form

Vendor spaces are always designated on a first come first serve basis. Please read the Rules & Regulations and contact the market manager if you have any questions or concerns.

Name _____

Business Name (optional) _____

Address _____

City, State Zip _____

Phone _____ Email _____

Please circle your industry (circle all that apply):

- Produce
- Plants
- Eggs
- Prepared Food
- Artisan
- Soaps
- Candles
- Food Truck
- Meat/Butcher
- Honey
- Bathbombs/Lotions
- Maple Syrup
- Cut Flowers
- Baked Goods
- Other: _____

Please Describe _____

Annual Rate*

10'x10' stall (\$150)

Daily Rate

10'x10' stall (\$10)

Make checks payable to: HIGHLAND DOWNTOWN DEVELOPMENT AUTHORITY or HIGHLAND DDA

*Discount rental fee is available for Annual Rate Vendors who attend 14 of the 17 market days.

Applicant's Signature _____ Date _____

Updated 1-17-2022

Rules, Regulations & Definitions

- Annual Vendors: Vendors can choose to reserve a consistent spot for the whole season (17 market days paid in advance). Annual vendors must occupy their spaces by 8:45 A.M. or they will forfeit their space and be charged a \$20 fee if no notice was given to the market manager.
- Application: All vendors must have a current-year market application on file.
- Attendance: Market vendors are required to stay at the market until 1:00 P.M.
- Bicycles: Bicycles must be walked through the market.
- Clean Up: Vendors are responsible for all of their own clean up and must vacate the property by 2:00 P.M.
- Commissions: No commissions will be charged.
- Daily Vendors: Vendors who wish to pay the daily rate must check in with the market manager to be assigned a stall. Spots are assigned first come first serve. All daily market vendors must have an approved market application and all necessary paperwork on file with the market manager.
- Discount rental fee: Annual vendors who attend 14 of the 17 market days have the option to request a discount of 50% the annual fee that was paid at the beginning of the season. Reimbursement will be paid within 1 month of market ending.
- Display of Goods: Vendor displays should not block the view of nearby vendors. All goods must be contained within the designated space.
- Equipment: All vendors will provide their own equipment. (Tent/Table/Chairs, etc.)
- Market Manager: The market manager will be present on every market day.
- Parking: Vendor parking is available on the grass field behind the market along Ruggles Street. Customers will use street parking.
- Payment by vendors: The market will only accept vendor stall rental payments as cash or check.
- Pets: No pets allowed.
- Permits: Any permits required by local, state, or federal government must be obtained by vendors themselves.
- Refuse: Vendors are responsible for carrying all trash they produce off site. No public trash receptacles will be provided.
- Sale Items Permitted: All types of vendors and artisans will be considered. But locally made products are preferred.
 - o Michigan grown produce
 - o Michigan grown plants
 - o Michigan-based food service (bakery, food truck, etc.)
 - o Handmade garden artisan work.
- Sales Tax: Vendors are responsible for their own sales tax. For questions regarding sales tax, please call Michigan's Department of Treasury at 517-373-3200.
- Setup: Vendors are welcome to begin setup at 8:00 A.M. and must be ready for sales when the market opens at 9:00 A.M.
- Solicitation: No solicitation outside of the designated rental spaces is permitted. General public areas and areas within 300 feet of the market area cannot be used to conduct any solicitation or sales.
- Stall rental: Stall rentals are designated 10'x10' areas reserved annually or daily.
- Utilities: Water is not available. Electricity is not available. One Port-a-John will be available.
- Walkways: Walkways should be kept open for pedestrian traffic.

Schedule Calendar

June 18th - Opening Day-FREE Vendor Booths/Music Entertainment

June 25th - Music Entertainment

July 2nd - Music Entertainment

July- 9th - Music Entertainment

July 16th - Music Entertainment

July 23rd - Downtown Highland Sidewalk Sales/Sidewalk Chalk Art Contest/Music Entertainment/Library Story Hour

July 30th - Music Entertainment

August 6th - Music Entertainment

August 13th - National Lemonade Day-FREE Booths for Kid Entrepreneurs / Music Entertainment

August 20th Monarch & Native Gardens Celebration & Crafts / Highland Township Library Story Hour

August 27th - Music Entertainment

September 3rd - Music Entertainment

September 10th - Music Entertainment

September 17th - Fall Festival/Sunflower Harvesting Demo/Music Entertainment /Library Story Hour

September 24th - Music Entertainment

October 1st - Music Entertainment

October 8th - Last Market Day/ Trick or Treat / Music Entertainment