



5th Annual Highland Farmers' Market

Brought to you by: **Highland Downtown Development Authority**

Corner of Milford Rd & Ruggles

Saturdays 10:00 A.M. – 2:00 P.M. June 17, 2022 – October 7, 2022 (17 market days)

highlandfarmmarket@gmail.com

Contact Market Manager Jamie Globerson 646-306-5949 with questions

### 2023 Highland Farmers' Market Application Form

Vendor spaces are always designated on a first come first serve basis. Please read the Rules & Regulations and contact the market manager if you have any questions or concerns.

Name \_\_\_\_\_

Business Name (optional) \_\_\_\_\_

Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Please circle your industry (circle all that apply): Produce Plants Eggs Prepared Food

Artisan Soaps Candles Food Truck Meat/Butcher Honey Bath Bombs/Lotions

Maple Syrup Cut Flowers Baked Goods Other: \_\_\_\_\_

Please Describe

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Annual Rate\*  10'x10' stall (\$150)

Daily Rate  10'x10' stall (\$10) Please list dates requesting below

\_\_\_\_\_

Make checks payable to:

HIGHLAND DOWNTOWN DEVELOPMENT AUTHORITY or HIGHLAND DDA

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Updated 3/29/2023

## **Rules, Regulations & Definitions**

- Annual Vendors: Vendors can choose to reserve a consistent spot for the whole season (17 market days paid in advance). Annual vendors must occupy their spaces by 9:45 A.M. or they will forfeit their space and be charged a \$20 fee if no notice was given to the market manager.
- Application: All vendors must have a current-year market application on file.
- Attendance: Market vendors are required to stay at the market until 2:00 P.M.
- Bicycles: Bicycles must be walked through the market.
- Clean Up: Vendors are responsible for all of their own clean up and must vacate the property by 3:00 P.M.
- Commissions: No commissions will be charged.
- Daily Vendors: Vendors who wish to pay the daily rate must check in with the market manager to be assigned a stall. Spots are assigned first come first serve. All daily market vendors must have an approved market application and all necessary paperwork on file with the market manager.
- Display of Goods: Vendor displays should not block the view of nearby vendors. All goods must be contained within the designated space.
- Equipment: All vendors will provide their own equipment. (Tent/Table/Chairs, etc.)
- Market Manager: The market manager will be present on every market day.
- Parking: Vendor parking is available on the grass field behind the market along Ruggles Street. Customers will use street parking.
- Payment by vendors: The market will only accept vendor stall rental payments as cash or check.
- Pets: No pets allowed.
- Permits: Any permits required by local, state, or federal government must be obtained by vendors themselves.
- Refuse: Vendors are responsible for carrying all trash they produce off site. No public trash receptacles will be provided.
- Sale Items Permitted: All types of vendors and artisans will be considered. But locally made products are preferred. o Michigan grown produce o Michigan grown plants o Michigan-based food service (bakery, food truck, etc.) o Handmade garden artisan work.
- Sales Tax: Vendors are responsible for their own sales tax. For questions regarding sales tax, please call Michigan's Department of Treasury at 517-373-3200.
- Setup: Vendors are welcome to begin setup at 9:00 A.M. and must be ready for sales when the market opens at 10:00 A.M.
- Solicitation: No solicitation outside of the designated rental spaces is permitted. General public areas and areas within 300 feet of the market area cannot be used to conduct any solicitation or sales.
- Stall rental: Stall rentals are designated 10'x10' areas reserved annually or daily.
- Utilities: Water is not available. Electricity is not available. One Port-a-John will be available.
- Walkways: Walkways should be kept open for pedestrian traffic.

Open Saturdays June 17th-October 7th 10am to 2pm

# Farmers' Market Special Events Calendar

In addition to our weekly markets, these events include special activities

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## \*Live Music Every Week\*

**June 17th** - Opening Day-FREE Vendor Booths

**July 22nd**- Sidewalk Sales throughout Downtown Highland, Highland Township Library Story Hour & Kids Crafts, Plus Sidewalk Chalk Art Contest

**August 19th** - Monarch Festival featuring special activities by the Highland Township Library plus enter our RAFFLE- Win a FREE Butterfly Garden and Live Caterpillar Kit

**September 16th** - Fall Festival at the Market

**September 23rd** - Michigan Downtown Day Celebration

**October 7th** - Trick-or-Treat and Last Market Day of the Season



The Highland Farmers Market is made possible by  
the Highland Downtown Development Authority  
248-887-7200



[highlandfarmmarket.com](http://highlandfarmmarket.com)

Located at the corner of M59/Highland Rd & Milford Rd

