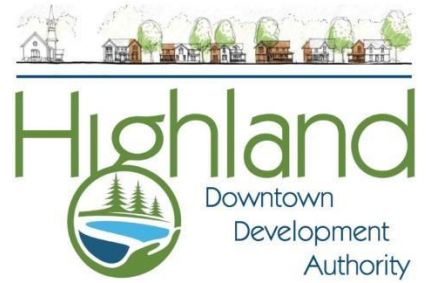




# 7th Annual Highland Farmers' Market



Brought to you by:  
Highland Downtown Development Authority  
( 205 N. John Street).

June 14, 2025 – October 4, 2025

[highlandfarmmarket@gmail.com](mailto:highlandfarmmarket@gmail.com)

Contact Market Manager Jamie Globerson  
at 646-306-5949 with questions

## 2025 Highland Farmers' Market Application Form

Vendor spaces are always designated on a first come first serve basis. Please read the Rules & Regulations and contact the market manager if you have any questions or concerns.

Name \_\_\_\_\_

Business Name (optional) \_\_\_\_\_

Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Please circle your industry (circle all that apply):

- Produce
- Plants
- Eggs
- Prepared Food
- Artisan
- Soaps
- Candles
- Food Truck
- Meat/Butcher
- Honey
- Bathbombs/Lotions
- Maple Syrup
- Cut Flowers
- Baked Goods
- Other: \_\_\_\_\_

Please Describe \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Annual Rate\*

10'x10' stall (\$150)

Daily Rate

10'x10' stall (\$10)

Make checks payable to: HIGHLAND DOWNTOWN DEVELOPMENT AUTHORITY or HIGHLAND DDA

\*Discount rental fee is available for Annual Rate Vendors who attend 12 of the 15 market days.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Updated 2-14-2025

### Rules, Regulations & Definitions

- Annual Vendors: Vendors can choose to reserve a consistent spot for the whole season (18 market days paid in advance). Annual vendors must occupy their spaces by 9:30 A.M. or they will forfeit their space and be charged a \$20 fee if no notice was given to the market manager.
- Application: All vendors must have a current-year market application on file.
- Attendance: Market vendors are required to stay at the market until 2:00 P.M.
- Bicycles: Bicycles must be walked through the market.
- Clean Up: Vendors are responsible for all of their own clean up and must vacate the property by 3:00 P.M.
- Commissions: No commissions will be charged.
- Daily Vendors: Vendors who wish to pay the daily rate must check in with the market manager to be assigned a stall. Spots are assigned first come first serve. All daily market vendors must have an approved market application and all necessary paperwork on file with the market manager.
- Discount rental fee: Annual vendors who attend 15 of the 18 market days have the option to request a discount of 50% the annual fee that was paid at the beginning of the season. Reimbursement will be paid within 1 month of market ending.
- Display of Goods: Vendor displays should not block the view of nearby vendors. All goods must be contained within the designated space.
- Equipment: All vendors will provide their own equipment. (Tent/Table/Chairs, etc.)
  - TENT WEIGHTS ARE MANDATORY FOR ALL VENDOR TENTS
- Market Manager: The market manager will be present on every market day.
- Parking: Vendor parking is available on the grass field behind the market along Ruggles Street. Customers will use street parking.
- Payment by vendors: The market will only accept vendor stall rental payments as cash or check.
- Pets: No pets allowed.
- Permits: Any permits required by local, state, or federal government must be obtained by vendors themselves.
- Refuse: Vendors are responsible for carrying all trash they produce off site. No public trash receptacles will be provided.
- Sale Items Permitted: All types of vendors and artisans will be considered. But locally made products are preferred.
  - o Michigan grown produce
  - o Michigan grown plants
  - o Michigan-based food service (bakery, food truck, etc.)
  - o Handmade garden artisan work.
- Sales Tax: Vendors are responsible for their own sales tax. For questions regarding sales tax, please call Michigan's Department of Treasury at 517-373-3200.
- Setup: Vendors are welcome to begin setup at 9:00 A.M. and must be ready for sales when the market opens at 10:00 A.M.
- Solicitation: No solicitation outside of the designated rental spaces is permitted. General public areas and areas within 300 feet of the market area cannot be used to conduct any solicitation or sales.
- Stall rental: Stall rentals are designated 10'x10' areas reserved annually or daily.
- Utilities: Water is not available. Electricity is not available. One Port-a-John will be available.
- Walkways: Walkways should be kept open for pedestrian traffic.

**I have read the rules and regulations pertaining to the Highland Farmer's Market 2025**

**Vendor Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

### Schedule Calendar

**(Please note that all dates are subject to change due to weather and at the discretion of the DDA and Farmer's Market Manger)**

June 14th - Opening Day-FREE Vendor Booths/Music Entertainment

June 21st - Music Entertainment

June 28th - NO MARKET SCHEDULED

July 5th - Music Entertainment

July 12th - Music Entertainment

July 19th-Downtown Highland Sidewalk Sales/Sidewalk Chalk Art Contest/Music Entertainment

July 26th - Music Entertainment

August 2nd - Music Entertainment

August 9th - NO MARKET SCHEDULED

August 16th Monarch & Native Gardens Celebration & Crafts / Music Entertainment

August 23th - Music Entertainment

August 30th - Music Entertainment

September 6th - Music Entertainment

September 13th - Music Entertainment/Fall Harvest Festival

September 20th - Music Entertainment

September 27th - Music Entertainment

October 4th - Last Market Day/ Trick or Treat / Music Entertainment

Dear Interested Farmer's Market Vendor,

Thank you for your interest in being a part of a vibrant and growing farmer's market community. Please be sure to check off all dates that you are interested in attending this season. While we are aware that schedules during the market season can fluctuate and that time conflicts arise often, this will help us to establish a robust and well represented farmer's market to the best of our ability.

VENDOR NAME: \_\_\_\_\_

- JUNE 14TH OPENING DAY
- JUNE 21ST
- JULY 5TH
- JULY 12TH
- JULY 19TH
- JULY 26TH
- AUGUST 2ND
- AUGUST 16TH
- AUGUST 23RD
- AUGUST 30TH
- SEPTEMBER 6TH
- SEPTEMBER 13TH
- SEPTEMBER 20TH
- SEPTEMBER 27TH
- OCTOBER 4TH

CHARTER TOWNSHIP OF HIGHLAND

205 North John Street

Highland, MI 48357

and

HIGHLAND DOWNTOWN DEVELOPMENT AUTHORITY

205 West Livingston

Highland, MI 48357

Hold Harmless Agreement

To the fullest extent permitted by law, \_\_\_\_\_ agrees to defend, pay on behalf of, indemnify, and hold harmless the Charter Township of Highland and the Highland Downtown Development Authority, its elected and appointed officials, employees and volunteers, and others working on behalf of the Charter Township of Highland and Highland Downtown Development Authority against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Charter Township of Highland, Highland Downtown Development Authority by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with **-The Highland Farmers' Market - June 14 2025 through October 4th, 2025.**

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

Township Official Signature \_\_\_\_\_ Date \_\_\_\_\_